

SOCIETY OF  
ARCHITECTURAL  
HISTORIANS OF  
GREAT BRITAIN  
("SAHGB")



Instruction to your  
bank or building society  
to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

David McKinstry  
SAHGB  
Heritage House  
PO Box 21  
Baldock  
Hertfordshire SG7 5SH

Service user number

**2 5 5 0 6 5**

Name(s) of account holder(s)


Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

FOR SAHGB OFFICIAL USE ONLY  
This is not part of the instruction to your bank or building society.

**Instruction to your bank or building society**

Please pay SAHGB Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with SAHGB and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference

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Banks and building societies may not accept Direct Debit Instructions for some types of account

DDI1

This guarantee should be detached and retained by the payer.

The  
Direct Debit  
Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit SAHGB will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request SAHGB to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by SAHGB or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when SAHGB asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.